Good evening. This is (name) (call sign) I will be your net control station this evening for the Gateway Amateur Radio Club Net. This net is open to all licensed amateur operators. (let repeater drop)
Is there anyone who can serve as an alternate net control today?
(record alternate and designate alternate as a backup net control)
This net is held eachevening atpm on the Mount Sterling repeater, 147.315 + offset with a 100.0hz pl tone, NOTE: if this repeater is not available the net will meet on: 145.290 – offset, no tones, our backup repeater. (let repeater drop)
At this time we will take any EMERGENCY or Priority traffic.

(handle traffic or acknowledge nothing heard)

At this time we will take any mobile/short time station that would like to check in, please call now with your call sign, name and current location. Give your call sign slowly and then phonetically.

(take check ins)

Do we have any stations with announcements for the net this evening? (take stations with announcements)

We will now take general check ins. I would like to remind everyone that this is a directed net and for stations to call one at a time with their callsign slowly and phonetically, name and current location. Please allow me to acknowledge the previous station before checking in.

(take check ins)

Are there any questions or comments for the net this evening? (handle questions)

Is there any thing else for the net before we close? (handle whatever else)

I would like to thank everyone for checking in this evening.

This is (callsign) now closing the Gateway Amateur Radio Club Net at (local time), and returning the repeater back to its normal amateur use. (don't forget to sign out with your callsign after your last transmission)